



SWISS GLASCOAT EQUIPMENTS LIMITED

Regd. Office: H-106, GIDC Estate, Vitthal Udyognagar – 388121, Gujarat

CIN: L26100GJ1991PLC016173

Website: www.glascoat.com; Email ID: share@glascoat.com

C. No.: (02692) 236842 to 236845

NOTICE

24TH ANNUAL GENERAL MEETING & BOOK CLOSURE DATES

Notice is hereby given that The 24th Annual General Meeting of the Company will be held on Thursday, September 10, 2015 at 10.00 a.m. at the Registered Office of the Company located at H - 106, G I D C Estate, Vitthal Udyognagar - 388121, Dist. Anand, Gujarat.

The Notice and Annual Report 2014-15 along with Attendance slip and Proxy Form have been sent in electronic mode to all the Members who have registered their e-mail ids with the Company/ Depository participants except to those who have requested hard copy of the same. For the Members who haven't registered their e-mail ids, physical copy of the Annual Report 2014-15 has been sent in permitted mode. A soft copy of the Notice and 24th Annual Report 2014-15 of the Company is also available on the Company's website: www.glascoat.com>Investors Guide>Financial Information>Yearly Reports and on the BSE website: www.bseindia.com.

All documents referred to in the accompanying Notice are open for inspection at the Registered Office of the Company between 2.00 pm to 5.00 pm on all working days (except Saturdays, Sundays and Public Holidays) up to the date of the 24th Annual General Meeting of the Company.

In accordance with Section 108 of the Companies Act, 2013 read with the Companies (Management and Administration) Rules, 2014 (as amended to date) and Clause 35B of the Listing Agreement, the Company is offering remote e-voting facility as an alternate, to all the Shareholders of the Company to cast their votes electronically on all resolutions set forth in the Notice through electronic voting system on Central Depository Services (India) Ltd (CDSL).

All the Members are hereby informed that-

1. Date of completion of despatch of Notice of AGM & Annual Report 2014-15: 21.08.2015
2. Members may transact ordinary business as set out in the Notice of AGM through voting by electronic means. Remote e-voting is optional.
3. Details relating to E-voting facility:
 - (a) Cut-off date to record the entitlement of the shareholders to cast their vote electronically or through ballot paper at AGM venue : September 3, 2015
 - (b) Date & time of Commencement for remote e-voting : September 7, 2015 (IST 9.00 a.m.)
 - (c) End date & time of remote e-voting : September 9, 2015 (IST 5.00 p.m.)
 - (d) The remote e-voting module shall be disabled by CDSL at 5.00 p.m. (IST) on the last day i.e. September 9, 2015.
 - (e) Facility of voting through ballot paper shall be made available at the AGM to those shareholders who have not used Remote E-voting facility to cast their votes.
 - (f) The Members who have cast their votes electronically prior to AGM may



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attend the AGM but shall not be entitled to cast their vote again.

- (g) A person whose name is recorded in the Register of Members or Register of Beneficial Owners maintained by the depositories as on the cut-off date i.e. September 3, 2015 only shall be entitled to avail the facility of remote e-voting or voting through ballot papers at the AGM.
- (h) Any person, who acquires shares of the Company through demat mode and becomes a Member thereof after despatch of the Notice of the AGM and holds shares as on cut-off date i.e. September 3, 2015, may cast their votes by following the instructions and process of remote e-voting as provided in the Notice of the AGM. Any person acquiring physical share certificates after despatch of the Notice of the AGM and holds shares as on cut-off date i.e. September 3, 2015 may obtain login ID and password by sending a request to share@glascoat.com or mcsLtdbaroda@gmail.com; and follow the instructions and process of remote e-voting as provided in the Notice of the AGM.
4. For details relating to remote e-voting, please refer to the Notice of the AGM uploaded on the Company's website: www.glascoat.com>Investors Guide>Financial Results>Yearly Reports.
5. In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual for shareholders available at the Download Section of www.evotingindia.com, under help section or contact at toll free no. 1800-200-5533 or write an email to helpdesk.evoting@cdslindia.com.
6. In case of any grievances connected with facility for voting by electronic means, please contact Mr. Wenceslaus Furtado, Deputy Manager, CDSL, Flr 17, PJ towers, Dalal Street, Fort, Mumbai - 400001; email id: wenceslausf@cdslindia.com; Tel No.: 022-22723333/8588.

Notice is also hereby given that the Register of Members and the Share Transfer Books of the Company will remain closed from 04.09.15 to 09.09.15 (Both days Inclusive) for the purpose for the purpose of Annual Closing and determining entitlement of the shareholders to the final dividend for the year 2014-15, if approved by the shareholders in the 24th Annual General Meeting.

Date: 26.08.15

Place: Vitthal Udyognagar

For Swiss Glascoat Equipments Limited

Sd/-

Company Secretary

Note: A Member entitled to attend and vote is entitled to appoint Proxy to attend and vote on his behalf and the Proxy need not be a Member. A person can act as Proxy on behalf of Members not exceeding fifty (50) and holding in aggregate not more than 10% of the total share capital of the company. An instrument of Proxy to be effective, must be lodged at the registered office of the company not less than 48 hours before the time of the meeting. Corporate/ Society members intending to send their authorized representatives to attend the meeting are requested to send a certified copy of the board resolution/ authority letters as applicable, authorizing their representatives to attend and vote on their behalf at the meeting.